

Leon Berry MBACP

Email: Leon@asafeplace2talk.co.uk Web: www.asafeplace2talk.co.uk

Booking Schedule

Organisation/Church/Charity	
CEO / Manager / Pastor	
Contact Person:	
Telephone Number:	
Email Address:	
Address:	
Website:	
Type of Event: e.g. conference, service, seminar	

Date(s) of Meeting:	
Time(s) of Meeting:	
Venue address of Meeting:	
Virtual event – details of joining details for zoom, YouTube, live streaming etc.:	
Actual Speaking Time(s) for Leon Berry If more than one slot, please indicate time frame on each day.	
Theme/Topic/Subject Matter:	
Expected Attendance Number:	
Suggested arrival time (onsite) or joining time for zoom / livestream:	
Parking Facilities:	
Resources Available (if applicable): OHP Flip Chart, Video Projector etc.	
Table Provided:	
Accommodation Provided (if applicable):	
Details of Accommodation (if applicable): Provided (Hotel name etc.)	
Other Media Requirements:	
Honorarium:	
Accompanying party:	

Do you require photography for marketing and if yes, date needed?	
Additional Information	

Thank you for the invitation and for completing the form. Please email the completed form to:

Leon@asafeplace2talk.co.uk